

**Minutes of the
16th Meeting of the Board of Governors held on 25th May, 2018 (Friday) at the Conference
Hall, Central Secretariat Library, Shastri Bhawan, New Delhi at 2:30 PM.**

The Chairman, Board of Governors (BOG), Central Institute of Technology (CIT) Kokrajhar welcomes all the members of the BOG present in the meeting.

Item No. 16.01: **Confirmation of the Minutes of the 15th Meeting of the Board of Governors (BoG) of CIT held on 24th January, 2018 in the Conference Hall, CIT Guest House, Kokrajhar.**

The Minutes of the 15th Meeting of the BoG held on 24th January, 2018 was circulated amongst the members. The members were requested to place comments if any for consideration. As no comments were received from any of the members, the Minutes of the 15th meeting were placed before the board for confirmation.

Resolution: After threadbare discussion the members confirmed the minutes of the 15th meeting of the BoG.

Item No. 16.02: **Action taken Report (ATR) on the Resolutions of the 15th Meeting of the BoG.**

An ATR on the resolution was prepared and placed before the members for discussion and suggestions of further course of action if any, that may be considered.

Resolution: The members minutely noted the ATR.

Item No.16.03: **Reporting on some significant activities of the institute.**

1. For proper functioning of the Central library of the institute, an institutional **Library Committee** is constituted. The Committee consists of a Chairman, Member Secretary and representatives (as members of the committee) from all the departments. The name of the chairman is being nominated by the Director of the institute. The member Secretary will be the Librarian of the Central library of the institute and the departmental representatives will be nominated by the HoDs of the respective departments. The tenure of the newly appointed members will be for one year.

2. An Innovation Cell is established at CIT Kokrajhar with the following objectives:

- To capture the inventions and innovations at the student level (Degree and Diploma students both)
- To provide mentorship for students' projects (by faculty members) with financial and technical support from the institute.
- To create the start-up cell using active membership from faculty members.
- To provide initial one time financial and expert support for company registration.
- To liason with National Innovation Foundation (NIF) that protects Intellectual Property right (IPR) for all citizen from grassroots level to



upper root level technocrats in India by taking them into their fold through various forums.

Requirement Analysis: The establishment of innovation cell is proposed on the basis of requirement analysis from point of view of placement of students in their remote regions where arrangement placement has its own bottleneck. The students are required to fend for their own placement activities going outside the region. Moreover, the student will be equipped with an Intellectual Property (IP) portfolio of their own which could help them in future. The requirement of the institute to get a rank in various competitive rankers' analysis is essential. The innovation cell is expected to move the rank of the institute higher in the ladder.

Membership: All the employees (staff and faculty members) and students by default are members of the innovation cell. A body of office bearers will be created under the supervisions of the Director and Registrar.

Resolution: The members noted the reporting.

Item No.16.04: **To consider the Minutes of the 15th Finance Committee Meeting held on 25th May, 2018.**

The Minutes of the 15th Finance Committee Meeting held on 25th May, 2018 was circulated amongst the members o

f the Board for consideration and recommendation.

Resolution: The members discussed the proposals at length and approved the minutes of the 15th meeting of the FC.

Item No.16.05: **Any other item with the permission of the Chair.**

With the permission of the Chair following item was discussed and resolved.

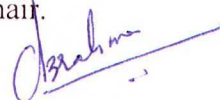
1. A representation for formation of Employees Union/Association in Central Institute of Technology Kokrajhar submitted by the Non-teaching staff of the institute was presented before the Board.

The members suggested not to practice such type of unionism in the institute.

2. The members were informed about the proposals submitted to the MHRD for sanctioning Teaching and Non-teaching staff of the institute as per the sanctioned intake.

The matter was discussed by the members. As it was under consideration of MHRD, the members requested the representatives of the MHRD to follow up the matter on an urgent basis.

The meeting ended with the vote of thanks to the chair.



(Chaitali Brahma)
Registrar cum Non-Member Secretary
BoG, CIT Kokrajhar



केन्द्रीय प्रौद्योगिकी संस्थान कोकराझार CENTRAL INSTITUTE OF TECHNOLOGY KOKRAJHAR

(A Centrally Funded Institute under Ministry of HRD, Govt. of India)
BODOLAND TERRITORIAL AREA DISTRICTS :: KOKRAJHAR :: ASSAM :: 783370
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**ATTENDED MEMBERS OF THE 16TH MEETING OF THE BOARD OF GOVERNORS (BoG) OF CIT KOKRAJHAR
HELD ON 25th May, 2018 (FRIDAY) AT 2:30 PM AT THE MHRD, SHASTRI BHAWAN, NEW DELHI**

SL No.	Name	Designation	Signature
1.	Dr. Aswini Kumar Barua, Chairman of the Board of Governors, CIT, Kokrajhar.	Chairman	
2.	Mr. Madhu Ranjan Kumar Joint Secretary (DL & BP), Dept. of Higher Education, MHRD, Shastri Bhawan, New Delhi-110001.	Member	
3.	Smt. Darshana Momaya Dabral (FA) / <i>Sh. Anil Kumar Dir (CF) MHRD.</i> IFD, MHRD, Govt. of India Shastri Bhawan, New Delhi-110001.	Member	
4.	Mr. Manish Thakur, IAS Commissioner & Secretary to the Govt. of Assam Dept. of Higher Education, Dispur, Guwahati, Assam— 781006.	Member	
5.	Sri Carol Narzary, ACS Secretary, IBA, BTC Kokrajhar, Assam-783370.	Member	
6.	Sri Robinson Muchahary, <i>ACS IAS</i> Secretary, Dept. of Education, BTC Kokrajhar, Assam-783370.	Member	
7.	Prof. Mohan Lal Brahma, Former Vice-Chancellor of Bodoland University, H.No.01, Ward No.37, Beltola, Kharghuli, Guwahati-4, Kamrup, Assam.	Member	
8.	Prof. Somanath Majhi Dept. of Electronics & Electrical Engineering, IIT Guwahati-781039.	Member	
9.	Dr. Upender Pandel, Prof., Department of Metal, Lurgical & Material Engineering, Malaviya National Institute of Technology, Jaipur-302017.	Member	
10.	The H.S.Yadav, Director, NERIST, Nirjuli, Arunachal Pradesh-39.	Member	
11.	Prof. Pradeep Gururaj Yammiyavar, Dept. of Design, IIT Guwahati-39	Member	
12.	Prof. Deb Kumar Chakrabarti Director, CIT Kokrajhar, BTAD, Assam-783370.	Member	
13.	Mr. Bihung Brahma, Head and Asstt. Professor, Humanities & Social Sciences, CIT Kokrajhar, BTAD, Assam -783346	Member	
14.	Ms. Chaitali Brahma, Registrar, CIT, Kokrajhar.	Non-Member Secretary BoG	