

**Minutes of the 17th Meeting of the Board of Governors (BoG) of
Central Institute of Technology (CIT) Kokrajhar held on 25th July, 2018 (Wednesday) at Shastri
Bhawan, New Delhi.**

Subsequent to deliberation of FC meeting, the agenda items of BoG were taken up. The deliberation held and the decision taken against each agenda item are as follows:

Item No. 17.01: Confirmation of the Minutes of the 16th Meeting of the Board of Governors (BoG) of CIT Kokrajhar held on 25th May, 2018 at Shastri Bhawan, New Delhi.

The Minutes of the 16th Meeting of the BoG held on 25th May, 2018 at Shastri Bhawan, New Delhi was circulated amongst the members. Some comments were received regarding Item No. 16.05 (1) ("formation of Employees association in the institute") of the referred BoG minutes. The members were requested to place comments on the feedbacks and to approve the minutes.

Resolution: Regarding Item No. 16.05 (1) of the minutes of the 16th BoG meeting, it was unanimously decided that there would be no staff/employee association/union in the institute.

After threadbare discussion, the members confirmed the minutes of the 16th meeting of the BoG.


Item No. 17.02: Action taken Report (ATR) on the Resolutions of the 16th Meeting of the BoG.

On the ATR prepared on the resolutions of the 16th Meeting of the BoG, Members were requested to discuss the ATR and suggest further course of action, if any that may deem necessary.

Resolution: The members minutely went through the ATR agenda wise and approved the same.

Item No.17.03: Item-wise approval of Institute's Additional Budget for the FY 2018-19

The institutional additional budget for the Financial Year 2018- 2019 had been prepared for OH 31, OH 35 (Only for library and ongoing projects for civil) and OH 36 based on the requirements provided by different sections for smooth functioning and all round development of the institutes. The head wise summary of the budget is shown in the table given below.



VARIOUS HEADS WITH LIABILITIES FOR FINANCIAL YEAR 2018-19	CIT BUDGET FOR FY 2018-19 (AMOUNT IN CRORES)	MIIRD BUDGET ESTIMATE (BE) 2018-19	FUND RECEIVED FOR FY 2018-19 (AMOUNT IN CRORES)	ADDITIONAL FUNDS REQUIRED (AMOUNT IN CRORES)
LIABILITY UNDER OH-31	14.50	7.45	NIL	14.50
LIABILITY UNDER OH-36	19.42	12.04	3.01	16.41
LIBRARY UNDER OH-35	21.87	NIL	NIL	21.87

LIBRARY (LIABILITIES FOR THE FY 2017-18) UNDER OH 35	10.78	NIL	NIL	10.78
REQUIREMENTS FUNDS FOR ONGOING PROJECTS(CIVIL) OH-35	37.38	5.92	1.48	35.90
TOTAL	103.95	25.41	4.49	99.46

The members were requested to approve / ratify the same.

After detailed discussion by the members, following resolutions were made:

- i) JS&FA(HRD) pointed out that the amount of Rs. 9.78 crore made available under OH-31 by MIIRD in the year 2017-18 were utilized for Capital works (OH-35) by CIT is irregular expenditure as power of transferring the funds from one head to another is vested with Parliament only. It was decided that this matter may be put up on file for consideration of IFD by the Bureau for taking a view in the matter.
- ii) CIT should adopt HEFA funding module and for which they have to satisfy the modified HEFA guidelines, a copy of which was provided to Director, CIT. It was suggested that Institutes like CIT with no scope for fee revision or internal resource generation would figure under category iv of HEFA funding as contained in F.No.16-2/2017-TC dated 16-07-2018 of MIIRD. CIT would assess its capital requirement as per the guidelines mentioned in the above said letter and submit its DPR for approved major capital works to MIIRD by second/third week of August, 2018 for its consideration.
- iii) CIT would consider making a **Corpus Fund** out of its IRG by creating long-term investment like Fixed Deposit in Bank, etc.
- iv) So far as Library budget for 2018-19 is concerned, JS (DL & A) as well as JS&FA(HRD) were of the view that CIT has already incurred huge amount of capital fund for setting up of its Library. It was desired that no more additional fund on purchase of books etc. be incurred till a detailed review of all the available books & e-journal and the expenditure already incurred is examined on file by the Bureau in the Ministry. As regard, pending liability of about Rs. 10.78 crore on account of purchase of books etc for library is concerned, the Institute will first clear all the dues in a phased manner from its IRG.

Item No.17.04:

Proposal to consider the recommendation of the meeting of 21st BWC Meeting through circulation.



In reference to the agenda item no 15.03 of the 15th FC meeting held on 25/05/2018 at Shastri Bhawan, New Delhi, a separate DPR for Rs. 92.04 Crore for 3(three) financial years comprising of the works as mentioned in agenda no 21.01 of 21st BWC meeting (conducted through circulation) was prepared and sought approval from the BWC members. This proposal was prepared considering only the existing numbers of students of the

institute as per the direction of the honourable Joint Secretary, Dept. of Higher Education, MHRD provided in the 15th FC meeting. The proposal was submitted for seeking concurrence of the SFC for fund requirement for the construction activities to be undertaken for forthcoming years.

The DPR for the same was approved by the BWC members.

The members were requested to consider and recommend for approval.

Resolution: Members discussed for phase wise development including the new campus of CIT. Budget requirement for construction of buildings and infrastructure for the institute to be reviewed and submitted again by 30/08/2018 to MHRD considering latest norms of construction and infrastructure development under HEFA as below:

Sl. No.	PARTICULRS	Sq. Mt Per Students
1	ACADEMIC/ADMIN/LIBRARY/LABS/WORKSHOPS	30
2	RESIDENTIAL, AREA-HOSTELS/FACULTY/STAFF QUARTERS	35
3	SPORTS FACILITY/COMMON FACILITY	10
Total		75

Item No.17.05:

Proposal for new admission scheme of B. Tech programmes.

The admission committee of Central Institute of Technology (CIT) Kokrajhar had prepared two proposals regarding admission of B. Tech programmes in the institute. These proposals were prepared in order to increase the enrolment of meritorious students in the institute.

Proposal 1:

The procedure that was followed for the current year's admission may be adopted for the next year together with an additional effort by the Institute to sign an MOU between the institute and the "JEE (Main) Unit Central Board of School Education" (Address: Plot No. 149, Block - II, Sector - 63, Noida - 201309, Dist- Gautam Budh Nagar Uttar Pradesh) in order to get CIT Kokrajhar included in the list of Institutes accepting JEE (main) Rank for admission to be displayed in the CBSE-JEE's website. Through this facilitation by the CBSE-JEE resulting in country-wide exposure of CIT, JEE qualified candidates from all over the country would be able to identify CIT Kokrajhar as their college of interest.

However, according to this proposal, JEE qualified candidates would not have to go through the counselling process conducted by the Joint Seat Allocation Authority set up by the Ministry of Human Resources Development (MHRD); instead, they would be allowed to apply directly at CIT, Kokrajhar for admission into B.Tech programme against the 40% of the total B.Tech seats of the institute (JEE quota) keeping remaining 60% seats reserved for the BTAD students as per the current admission regulation.

In case, any seats remain vacant under the JEE quota, those would be filled by candidates according to their ranks obtained in the institute's own entrance Examination and by following the Govt. of India reservation policy.

Proposal 2:

An MOU may be signed between the institute and the JEE (Main) Unit of the CBSE and/or the Joint Seat Allocation Authority set up by the MHRD, as applicable, in order to include CIT Kokrajhar under Joint Seat Allocation Authority (JoSAA) using JEE (main) Rank for admission in the list of Institutes to be provided in the CBSE-JEE's website. As per this proposal, JEE qualified candidates would be admitted in the institute under the JEE quota (40% of the total seats) through the counselling conducted by JoSAA.

In case of seats remaining vacant under BTAD quota (remaining 60% seats), the seats would be filled up by the JEE qualified candidates. These candidates would not go through the counselling conducted by Joint Seat Allocation Authority; instead they would be allowed to apply directly at CIT, Kokrajhar in response to the Institute's notification. For these students, the seat would be allotted as per the BTAD reservation policy.

In the case of seats remaining vacant under JEE quota, the seats would be filled by candidates according to their ranks obtained in the institute's own entrance Examination and by following the Govt. of India reservation policy.

Resolution: The members resolved that Proposal 2 could be taken up and instructed the institute to proceed accordingly.

Item No.17.06:

Proposal for introduction of new De-novo P.G Programmes.

The proposal for granting deemed to be University status to Central Institute

of Technology Kokrajhar under De-novo category was submitted to the MHRD on 08-12-2016. Based on the proposal, a joint team of UGC and AICTE visited the institute on July 24-25, 2017 and deliberated on starting Postgraduate (PG) programmes as a requisite for the Institute to be upgraded to a deemed to be University under De-novo category. During the deliberations, CIT was mandated to start six new PG programmes in emerging areas so that locale-specific needs are addressed, natural resources

of the region are harnessed and the region's economy is boosted up through newly designed curricula. The proposed programmes are:

1. M. Tech in Food Engineering and Technology under the Department of Food Engineering and Technology.
2. M. Des (Equivalent to M. Tech) in Multimedia Communication and Design under the Department of Multimedia Communication and Design,
3. M. Des (Equivalent to M. Tech) in Indigenous Artefacts and Design Heritage under the Department of Multimedia Communication and Design,
4. M. Tech in Green Energy Technology under the Department of Mechanical and Electrical Engineering (Proposed),
5. M. Tech in Water Resource Engineering and Management under the Department of Civil Engineering,
6. M. Tech in Agricultural Science and Technology under the Department of Food Engineering Technology.



After several meetings, discussions and communications of the institute with the UGC and the MHRD, a Letter of Intent (LOI) was issued by the MHRD on June 18, 2018 vide No. F.No. 9-14/2011-U.3A for granting deemed to be University status to CIT Kokrajhar under De-novo category. The institute submitted a para-wise response to the conditions mentioned in that LOI to MHRD on July 3, 2018 expressing compliance. Subsequently, in a meeting held on July 7, 2018 at the MHRD, the Hon'ble Minister of HRD, Sri Prakash Javedekar, asked the Director and the Registrar of CIT Kokrajhar to initiate actions for starting the De-novo PG programmes from the academic session 2018-2019 itself, and assured that CIT would be granted the Deemed to be University status shortly.

Based on these facts, the institute has expressed its willingness to start five of the above programmes with the existing infrastructure facilities from the academic session 2018-19. The programme at Sl. No. 6 above would be started at a subsequent phase in view of the fact that this programme would require considerable inputs from disciplines outside the range of subjects currently being offered by the existing Food Engineering Technology department of the Institute.

In the context of starting the new programmes, a letter has been submitted by the Institute to AICTE intimating the status and seeking approval for starting the programmes. The course structure and syllabi for the above mentioned programmes were prepared and finalized in consultation with internal and external subject experts. Curriculum and Course Development Committee (CCDC) were formed for each programme for this purpose. The course curriculum and syllabi for the five programmes were finalized in the review meetings of CCDCs held on 20th July, 2018 at IIT, Guwahati. The members were requested to advice on this.

Resolution:

- i) JS (DL & A) was of the view that CIT should approach local government for providing financial support for stipend/assistance-ship as proposed by the Institute. On this, President, CIT, Society has also given his consent and desired that CIT should submit a proposal to local government to this effect.
- ii) Introduction/ revision of fee structure for all kind of programs to be reviewed and decided by the Institute itself. Institute should maintain a corpus fund from IRG.

Item No.17.07:

Memo of Settlement between V. Rangasamy Naidu Educational Trust, Chennai and Central Institute of Technology Kokrajhar.



V. Rangasamy Naidu Educational Trust, (a Trust registered under the Indian Trusts Act, 1882), Rep. by its Managing Trustee, Dr. S.R.K. Prasad, No.48, 2nd Floor, B.N. Road, T. Nagar, Chennai 600 017 (The Plaintiff), is a registered trust established in the year 1956 with philanthropic objectives and in pursuance of which it had established educational institutes namely an engineering college under the name and style of Coimbatore Institute of Technology at Coimbatore in the year 1956 and also a polytechnic college in the name and style of CIT Sandwich Polytechnic College also at Coimbatore, in the year 1961, and is continuously running the same. The

Plaintiff had coined, adopted and used the word "CIT" as its trademark since 1956 for its said educational Institutes and continues to use the same. It has obtained trademark registration for the said trademark "CIT", effective from 25.05.2011.

On the other hand, Central Institute of Technology Kokrajhar, the 1st Defendant Institute is an autonomous body registered under the Societies Registration Act, 1860 and functions under a Board of Governors. It was established on 10.02.2006 by way of a Memorandum of Settlement executed at New Delhi and entered into between the Union Government of India, Government of Assam and the Bodo Liberation Tigers.

The Plaintiff had initiated Trademark infringement action against certain persons for infringement of its said registered trademark "CIT" and for passing off. These persons had cited the 1st Defendant Institute as an entity which is also using the trademark "CIT" and that in view of which they are also entitled to use the said word and hence sought to justify their use by citing the 1st Defendant's use. In view of which the Plaintiff was constrained to file a trademark infringement suit in CS.No.573 of 2017 before the Hon'ble Madras High Court alleging trademark infringement by the 1st Defendant Institute, and obtained interim injunctive orders.

After few hearing, both the parties have mutually agreed to resolve the issue amicably so as to protect their mutual interests without affecting each other.

In view of this, both the parties have agreed to sign a Memo of Settlement, giving up all claims against each other. On behalf of CIT Kokrajhar, the Registrar may be empowered to sign the MoS.

Members were requested to comment on this.

Resolution: The members noted and commented that the Registrar of the institute may be empowered to sign the MoS referred above.

Item No.17.08:

To consider the Minutes of the 5th Academic Committee meeting held through circulation.

The Minutes of the 5th Academic Committee Meeting held through circulation was circulated amongst the members. The Members were requested to approve the same.

Resolution: The members noted and approved as recommended.

Item No.17.09:

To consider the Minutes of the 16th Finance Committee Meeting held on 25th July, 2018 at New Delhi.

The Minutes of the 16th Finance Committee Meeting held on 25th July, 2018 was recommended for approval of the Board. The members discussed the proposals at length and approved the minutes of the 16th FC.



Resolution: The minutes of the FC meeting is being circulated for seeking comments of the members.

1. Recruitment of Various Non-Teaching Positions

To maintain the day to day activities of the institute it became very necessary to appoint some persons in various Non-teaching positions on contract. The following incumbents were selected and appointed by fulfilling cordial formalities.

Sl. No.	Name of incumbent	Designation	Date of Joining
1	Mr. Praveen Kumar	Chief Project Engineer	09-10-17
2	Mr. Abhirup Chattarjee	Research Establishment Officer	18-12-17
3	Mr. Biswajit Paul	Library Assistant	04-11-94
4	Mr. Rhitupon	Technical Assistant	05-12-78
5	Mr. Amar Singh Basumatary	J.E. Electrical	09-04-18
6	Mr. Pungkha Musahabari	Security Officer	11-04-18
7	Mr. Hemanta Brahma	JTS, EE	11-04-18
8	Mr. Hemanta Kr. Das	JE Civil	12-04-18
9	Mr. Abhinandan Sarma	JE, EE	16-04-18

Resolution: The members noted the above. Institute was advised to fill up the vacant posts that were already sanctioned.

2. Faculty members availing Study leave under various schemes

1) The following faculty members were availing study leave for PhD programme under QIP Scheme in different institutes.

Sl. No.	Name of the faculty members	Department	Date of Study leave
1	Mr. Pranav Kumar Singh, Assistant Prof.	CSE	22/07/2015 to 22/07/2018 (Further from 22/07/2018 to 22/01/2019)
2	Mr. Ganesh Roy, Assistant Prof.	IE	20/07/2017 to 19/07/2019
3	Mr. Rajesh Kondareddy, Assistant Prof.	IE	03/07/2018 to 30/06/2021
4	Mr. Dipen Deka, Assistant Prof.	IE	23/07/2018 to 22/07/2021
5	Mr. Rajib Chetia, Assistant Prof.	ECE	23/07/2018 to 22/07/2021
6	Mr. Shayaram Basumatary, Assistant	ME	20/07/2017 to 19/07/2019
7	Ms. Monideepa Basumatary, Assistant	HSS	20/07/2017 to 19/07/2020



Resolution: The members noted the above.

II) **Dr. Santosh Kumar**, Assistant Professor, Department of FET had been awarded with "DBT Overseas Associateship Award" by Department of Biotechnology (DBT), Government of India dated 01/08/2017. In continuation with the award, the sanctioned order was issued by DBT dated 23/05/2018. For availing the said award he would be on study leave and stay at KTH Royal Institute of Technology, Stockholm, Sweden during 1st November 2018 to 31st October 2019.

Resolution: The members noted the above.

3. **Circular regarding Central Civil Services (Conduct) Rules, 1964 (updated) as amended up to 31/12/2014.**

For smooth functioning of the administration of CIT Kokrajhar, A circular regarding the Central Civil Services (Conduct) Rules, 1964 (updated) as amended up to 31/12/2014 were prepared on 14/07/2018 and uploaded in the institute's website. All the employees of the institute were instructed to adhere the same.

Resolution: The members noted the above.

Item No.17.11: Any other item with the permission of the Chair.

There were no other specific items to be discussed in this section; the meeting ended with the vote of thanks to the chair.


14/8/18

(Chaitali Brahma)
Registrar cum Non-Member Secretary
BoG, CIT Kokrajhar
Email- registrar@cit.ac.in



केन्द्रीय प्रौद्योगिकी संस्थान कोकराझार CENTRAL INSTITUTE OF TECHNOLOGY KOKRAJHAR

(A Centrally Funded Institute under Ministry of HRD, Govt. of India)
BODOLAND TERRITORIAL AREA DISTRICTS :: KOKRAJHAR :: ASSAM :: 783370
Website: www.cit.ac.in

ATTENDED MEMBERS OF THE 17TH MEETING OF THE BOARD OF GOVERNORS (BoG) OF CIT KOKRAJHAR
HELD ON 25TH JULY, 2018 (WEDNESDAY) AT 11-00 A.M. AT THE MHRD, SHASTRI BHAWAN, NEW DELHI

SL No.	Name	Designation	Signature
1.	Dr. Aswini Kumar Barua, Chairman of the Board of Governors, CIT, Kokrajhar.	Chairman	
2.	Mr. Madhu Ranjan Kumar Joint Secretary (DL & BP), Dept. of Higher Education, MHRD, Shastri Bhawan, New Delhi-110001.	Member	
3.	Smt. Darshana Momaya Dabral (FA) IFD, MHRD, Govt. of India Shastri Bhawan, New Delhi-110001.	Member	 Dabral
4.	Mr. Manish Thakur, IAS Commissioner & Secretary to the Govt. of Assam Dept. of Higher Education, Dispur, Guwahati, Assam— 781006.	Member	
5.	Sri Carol Narzary, ACS Secretary, IBA, BTC Kokrajhar, Assam-783370.	Member	
6.	Sri Robinson Muchahary, IAS Addl. Principal Secretary, Dept. of Education, BTC Kokrajhar, Assam-783370.	Member	 25/7/2018
7.	Prof. Mohan Lai Brahma, Former Vice-Chancellor of Bodoland University, H.No.01, Ward No.37, Beltola, Kharghuli, Guwahati-4, Kamrup, Assam.	Member	 25th July 2018
8.	The H.S.Yadav, Director, NERIST, Nirjuli, Arunachal Pradesh-39.	Member	 25.7.2018
9.	Prof. Somanath Majhi Dept. of Electronics & Electrical Engineering, IIT Guwahati-781039.	Member	
10.	Dr. Upender Pandel, Prof., Department of Metal, Lurgical & Material Engineering, Malaviya National Institute of Technology, Jaipur-302017.	Member	 25/7/18
11.	Prof. Pradeep Gururaj Yammyavar, Dept. of Design, IIT Guwahati-39	Member	
12.	Prof. Deb Kumar Chakrabarti Director, CIT Kokrajhar, BTAD, Assam-783370	Member	 25.7.2018
13.	Mr. Bihung Brahma, Head and Asstt. Professor, Humanities & Social Sciences, CIT Kokrajhar, BTAD, Assam-783346	Member	 25/7/18
14.	Ms. Chaitali Brahma, Registrar, CIT, Kokrajhar.	Non-Member Secretary BoG	