

Minutes of the 32nd Board of Governors (BoG) Meeting of Central Institute of Technology Kokrajhar (CITK) held on 22nd April, 2024 (Monday) at DELNET, New Delhi

The 32nd Board of Governors (BoG) meeting of Central Institute of Technology, Kokrajhar (CITK) was held on 22nd April, 2024 (Monday) at DELNET, New Delhi, under the Chairmanship of Prof (Retd.) Nishikant V. Deshpande, Chairman, Board of Governors, CITK. A list of BoG members who participated the meeting is attached herewith.

The Chairman, BoG, welcomed all the members and requested Director, CITK to present the agenda items for deliberation by the members. Accordingly, Prof. A. Srinivasan, Director, CITK, presented the agenda items one by one. The detailed deliberations held on each agenda item and the collective decisions taken are given below:

Item No.32.01: Confirmation of the Minutes of 30th BoG held on 09/01/2024.

The Minutes of the 30th BoG meeting of CIT held on 09/01/2024 were circulated to all the members for their comments. No specific comments were received and therefore all the BoG members agreed to confirm the minutes.

Resolution: The Minutes of the 30th BoG meeting of CITK held on 09/01/2024 are confirmed.

Item No.32.02: Action Taken Report (ATR) on the Minutes of 30th BoG held on 9th Jan., 2024

The ATR on the minutes of 30th BoG meeting held on 09/01/2024 were discussed. It was pointed out that some of the actions taken are not up to the mark and the Institute has failed to take time bound action on crucial items. It was directed that all actionable points of BoG minutes should be attended without any delay and proper action taken remarks to be presented in the ATR of subsequent BoG meetings.

Resolution: It was directed that the ATR should reflect time bound and appropriate actions taken.

Item No.32.03: Confirmation of the Minutes of 31st BoG held through circulation

Director, CITK apprised the BoG Members that to resume the pending recruitment process of non-teaching staff of CITK, the Institute had circulated the agenda to all the BoG Members. He further informed that the CIT Faculty Representative and Ministry of Education (MoE) (vide its letter dated 5th March, 2024) conveyed their approval to the proposal. No other inputs were received from other members within the stipulated given time.

Resolution: The BoG Members noted the status of the recruitment process of non-teaching staff of CITK.

Item No.32.04: Action Taken Report (ATR) on the Minutes of 31st BoG held through circulation

With the consent of the President of CIT Society, CITK has extended the date for submission of applications for the advertised non-teaching posts by another 21 days vide addendum published in the Employment New and Assam Tribune.

Resolution: The BoG Members noted the extension date offered to applicants for various non-teaching posts in CITK.

Item No.32.05: Recruitment of faculty members under mission mode in CSE and ME Departments of CITK.

The Institute had initiated recruitment process for appointment of faculty staff under mission mode based on advertisement no. CITK/Faculty Recruit/126/2023/461 dated 16/10/2023. After the scrutiny of applications received, a selection committee meeting was held on 3rd February, 2024 to interview the shortlisted candidates for two Professor posts in CSE and one Associate Professor each in CSE and ME departments. The selection committee has recommended the names for one Professor post in CSE, one Associate Professor post in CSE and one Associate Professor post in ME Departments for consideration of approval of appointment. The matter was discussed in length and it was decided to take up consideration of the recommendations in the next BoG meeting.

Resolution: Approval of recommendations of mission mode faculty selections to be kept on hold till next BoG meeting.

Item No.32.06: Modification in the existing Memorandum of Association (MoA) of CITK.

The Institute had constituted a Committee for making suitable modifications in the existing Memorandum of Association (MoA) of CITK as per UGC letter dated 20/09/2023. The Office of President of CIT Society had sought some modifications in the MoA to enable more participation of the President of CIT Society in the functioning of the Institute.

The matter was discussed in length. Since it is beyond purview of the BoG to comment or consider the modifications sought from the President of CIT Society and the modifications guidelines were issued by the University Grants Commission (UGC), the members advised CITK to refer the matter to UGC for its opinion.

Resolution: CITK is directed to refer the modifications requested in the existing MoA by the President of CIT Society to UGC for its opinion.

Item No.32.07: Extension of date for submission of applications for the proposed recruitment of non-teaching staff members.

With the consent of the President of CITK Society, the Institute has published an addendum in the Employment News and Assam Tribune, in which an extension of another 21 days was provided for submission of applications for various non-teaching regular posts in CITK.

Resolution: The BoG Members noted the extension date offered for the applicants of the non-teaching posts (in CITK) advertised earlier.

Item No.32.08: Corrections in the Diploma and Degree certificates already awarded to the students.

The 2nd Convocation of CITK was organised on 10th January, 2024 for distribution of Diploma and Degree certificates to the pass-out students. Subsequently, errors were noticed in the Certificate format, roll numbers and names of candidates in the certificates issued. The Senate, CITK, was requested to compile a list of errors in the roll numbers & names and to recommend the modified the format of the Certificates. All the Certificates have to be reprinted with an additional cost of about Rs. 1.07 lakh and to be issued to the pass-out students.

Considering the lapses in printing correct certificates and the consequent financial implication of reprinting the certificates, the Director, CITK was authorized to take action against the Dean