



**Minutes of the 24<sup>th</sup> Meeting of the Board of Governors (BoG) of  
Central Institute of Technology (CIT) Kokrajhar  
held on 26<sup>th</sup> August, 2021 through Online Electronic Medium**

On the very onset of the meeting, the Chairman of the BoG, Professor Jitendra Nath Goswami welcomed all the members. The Registrar and Non-Member Secretary of the Board introduced all the members present. *Professor Chandan Mahanta, Professor, Dept. of Civil Engineering, IIT Guwahati, Shri Amarjyoti Barman, Secretary, BTC, Kokrajhar, Assam and Shri Manish Thakur (IAS), Commissioner & Secretary to the Govt. of Assam, Dept. of Higher Education, Dispur, Guwahati, Assam* were granted leave of absence in today's meeting. Although nobody represented from the Integrated Finance Division of the MoE, Govt. of India, comments were received and which is incorporated in the Minutes.

Members present is attached.

After a threadbare discussion, the following Minutes were created.

**Item No. 24.01: Confirmation of the Minutes of the 23<sup>rd</sup> Meeting of the Board of Governors (BoG) of CIT Kokrajhar held on through circulation.**

The Minutes of the 23<sup>rd</sup> Meeting of the BoG through circulation was circulated amongst the members. The members were requested to place comments if any for consideration. Comments were received from the Finance Division of the IFD and was incorporated in the Minutes. Members were requested to confirm.

**RESOLUTION: Members Confirmed the same.**

**Item No. 24.02: Action Taken Report on the Minutes of the 23<sup>rd</sup> Meeting of the Board of Governors (BoG) of CIT Kokrajhar held on through circulation.**

Sl.	Agenda Item	Agenda Matter	Action Taken
1.	23.02	Adoption of Annual Accounts of CIT Kokrajhar for the Financial Year 2020- 21.	<ul style="list-style-type: none"><li>• Implemented.</li><li>• We have intimated the C&amp;AG and invited them to conduct the audit of the Accounts of CIT for the FY 2020-21</li></ul>
2.	23.03	Re-Constitution of the Building and Works Committee (BWC).	<ul style="list-style-type: none"><li>• Implemented.</li><li>• We have intimated the members regarding their participation in the BWC. However, the nominee of the President of CIT Society is pending.</li></ul>
3.	23.04	"Eligibility criteria" for participating in the election of faculty representative to the BoG, CIT Kokrajhar.	<ul style="list-style-type: none"><li>• Successfully conducted the election of the faculty representee to the BoG of the institute.</li><li>• Dr. Bihung Brahma, Assistant Professor, Dept. of Humanities &amp; Social Sciences is the elected faculty representee.</li></ul>
4.	23.05	Establishing the office of "International and Alumni Affairs" at CIT Kokrajhar. Proposal for renaming of "International and Alumni Affairs" as "Alumni and External Relations" is placed as an agenda item.	Implemented. Mr. Pranav Kumar Singh, Asst. Professor, Dept. of Computer Science and Engineering (CSE) has been appointed as the Dean of Alumni and External Relations of Central Institute of Technology Kokrajhar for a term of 3 (three) years.



**RESOLUTION: Members Noted the Action Taken Report.**

**Item No. 24.03: Proposal to adhere to the MoA of CIT as per Clause 31 of the “Rules of the Institute”.**

There was a request from the Bodoland Territorial Council (BTC) for making the Chief Executive Member of BTC as the President of CIT Society in place of the Deputy Chief Executive Member, BTC vide letter no. “BTC/EDN-38/2021/01, Dated Kokrajhar, the 17<sup>th</sup> May, 2021”. There was a request adhere the **Clause 31** of the “**Rules of the Institute**” under Memorandum of Association (**MoA**) of CIT Kokrajhar which states that: -

*“The Rules and Bye-laws of the Institute may be altered, amended and added to by the Board of Governors in accordance with the provision of the Societies Registration Act, 1860, as in force for the time being provided any such alteration, amendments and additions in the Rules of the Institute shall become effective only after the receipt of concurrence of the Government of India”.*

A letter (F.No.7-1/2021-TS.VII) from the **Ministry of Education, Dept. of HE, Govt. of India, dt. 30<sup>th</sup> July, 2021** was placed seeking recommendation of the BoG regarding the amendment.

Accordingly, this proposal is placed before the members of the Board for recommendations to be sent to the Ministry of Education for their onward action.

**RESOLUTION:** After deliberation all members recommended to propose that the CEM of BTC shall hold the post of President of CIT Society. Proposal was accepted unanimously. The nominee of the President, CIT Society may also be accepted in his absence. The Approved Proposal from the BOG may be sent to Ministry for further action.

**Item No. 24.04: Proposal for service pay upgradation of 23 nos. of Junior Technical Superintendent (JTS) staff members of various departments.**

We have received representations from **23 (twenty-three) nos.** of **Junior Technical Superintendent (JTS) staff members** of various departments of this institute for service pay upgradation, post completion of **5 (five) years** of **regular service** from their present **Level-6 (GP-4200/-)** to **Level-7 (GP-4600/-)**.

Here, it is pertinent to mention that CIT has no sanctioned post to the next level for the JTS. Moreover, as the Recruitment Rules (RR’s) are submitted to the Technical Section and the Institute is still awaiting their concurrence and necessary approvals.

Therefore, till such time the Board members were requested to advise for further course of action to be taken by the Institute for the financial benefits of the JTS.

**RESOLUTION:** The representations for all JTS/ other non-teaching staff whose upgradations are due, is to be put on hold at the moment until further concurrence of RR’s is obtained from the MoE, Govt. of India. The MoE



representative informed the Board that the review of RR is in advanced stage and soon CIT will hear from the MoE.

**Item No. 24.05:** Approval of the “List of Subject Experts for Direct Recruitment and CAS Promotion”.

The list of subject experts has been prepared for direct recruitment and CAS promotion of the teaching fraternity of CIT Kokrajhar. The Institute has collected applications from the eligible (up to 26<sup>th</sup> February, 2021) regular faculty members. The list was approved the Director.

To utilize the same “Subject Expert Panel” and “MoE Representatives” as well as updating the CAS promotion of faculty members, who will be eligible up to October/ December 2021, re-notification could be provided.

This agenda item was presented with a request to BoG members for approval.

**RESOLUTION:** The members approved the existing list placed at the Annexure. However, the members opined to include more names from the universities situated from the North Eastern states including BTC region and be placed in the next BoG meeting for approval.

**Item No. 24.06:** Proposal for “Start-up Research Grant for young/ newly-joined faculty members”.

In order to boost the research activities of young/ newly joined faculty members of the institute a “start-up research grant is proposed to encourage them to write 2 (two) nos. of research projects with *inter-institute collaborations* within a period of 12 months’ period was proposed to the Board for consideration and approval.

**RESOLUTION:** This proposal of starting of research grant was appreciated and accepted. Director informed that a committee will be formed to develop a detailed proposal. The member from MoE advised the Institute to forward it to the Ministry of Education, Govt. of India for further examination.

**Item No. 24.07:** Proposal for following GFR rules for PDA purchases for faculty members.

The extant PDA rule of the Institute adopted on 06/01/2016 specifies that the regular purchase procedure of the institute based on General Financial Rules (GFR) of the Govt. of India be followed for purchasing items related to professional activities. Since, the requirement of purchases through GFR 2017 necessitates the purchase through GeM and individual purchases are not provided for in the GeM, hence purchases of items related to professional activities from PDA for faculty members would be processed by the Institute, and the provision of advance to faculty members for such purchases would be irrelevant.

The matter was placed in the BoG for consideration and approval.

**RESOLUTION:** The members opined that GFR rules has to be followed and all purchases are to be done through GeM only. If not available on GeM, purchases may be done through GFR after obtaining GeM certificate from its



portal. However, purchase of items or type of items are to be purchased through CPDA and as per regulation of the MoE order on CPDA. This shall come into force with immediate effect. Members also opined that earlier processed files may be complied and Institute finance section will help each individual to process through GeM portal.

**Item No. 24.08:** Approval of renaming of “International and Alumni Affairs” as “Alumni and External Relations”.

The 23<sup>rd</sup> Meeting of BoG of the institute was held on 29<sup>th</sup> June, 2021 through circulation and approved the **Item No 23.05** for establishment of the office of “International and Alumni Affairs” at CIT Kokrajhar.

Considering the nature of the work to be handled by this section, renaming of the **office** as “**Alumni and External Relations (AER)**” to reflect the activities of the section is proposed before the Board. One **handbook** highlighting functions, roles, responsibilities along with activities for the proposed **office** has been prepared and was placed for approval of the members.

It was also reported that Mr. Pranav Kumar Singh, Asst. Professor, Dept. of Computer Science and Engineering (CSE) had been appointed as the Dean of Alumni and External Relations of Central Institute of Technology Kokrajhar for a term of 3 (three) years to look into the affairs of the AER.

The matter is placed before the BoG for concurrence.

**RESOLUTION:** The matter was Noted and Approved.

**Item No. 24.09:** Extension of Contractual period of Ms. Susmita Roy and Mr. Swarnadeep Nath for the Department of MCD, and enhancement of remunerations for all contractual faculty members.

The Department of Multimedia Communication and Design at CIT Kokrajhar is currently offering the following programmes.

1. Diploma in Animation and Multimedia Technology
2. Bachelor of Design in Multimedia Communication and Design
3. Master of Design in Multimedia Communication and Design &
4. PhD

The department initially started with diploma programme only. Based on that requirement, four (04) regular faculty members have been appointed. Later, the department expanded with a new vision and started to offer some other programmes namely B. Des., M. Des., and PhD. But no regular faculty positions have been announced till now.

To run these programmes efficiently, the MCD Department needed additional faculty members for proper workload distribution. Therefore, the department hired four (04) additional faculty members on contract with good teaching and industry experience. In the current situation all the four (04) contractual faculty members are essential for the department to run all the programmes smoothly.



Currently two (02) contractual faculty members namely Ms. Susmita Roy and Mr. Swarnadeep Nath's contract period expired on 30.06.2021 and 22.07.2021, respectively, and needed to be renewed.

Based on their applications with an enhancement of remunerations and their HoD's recommendations, the former Director (Prof. Debkumar Chakrabarti) approved their extensions, and also informed the Dean (Faculty Affairs) with a note to look into the matter on remunerations of all the contractual faculty members based on the experiences in the fields of academics, industry as well as both in combination through the BoG's approval i.e. all such extensions and remuneration matters be reported to the BoG.

Hence, the above matter was presented before the BoG and requested for the members' approval.

**RESOLUTION: The Board Approved the extension of the contract services of Ms. Susmita Roy and Mr. Swarnadeep Nath for a period of one year. However, in future all such extensions must be done by BoG only as instructed by the IFD of the MoE, Govt. of India. The representation of remunerations for all the contractual faculty members based on the experiences in the fields of academics and industry needs to be kept on hold, until a concrete proposal through a committee is submitted to the Ministry for concurrence.**

**Item No. 24.10: Re-designation of the Dean-In-Charge as Dean of relevant office/ post of CIT Kokrajhar.**

A proposal is placed here for re-designation of the Dean-In-Charge as Dean of relevant office/ post and a monthly remuneration of ₹2000/- only.

The matter is presented here, and requested for the members' approval.

**RESOLUTION: The matter is Noted and re-designation is Agreed. However, the proposal for monthly remuneration of the Deans of Rs.2000/- was Not Accepted/ may be put up through Finance Committee (as commented by the IFD of the MoE, Govt. of India).**

**Item No. 24.11: Agenda item was removed.**

**Item No. 24.12: Revision of LTC block year for CIT employees and follow the block year periods notified by the Govt. of India.**

The Institute is yet to finalize a new block for LTC either by continuing with FY or by following calendar year. In this context, for smooth administering of LTC by following the Govt. of India's Rules & provisions as notified from time to time, it was considered appropriate to follow the Govt. of India's consideration of a calendar year as the basis for LTC, and adopt a new block of four years from 01.01.2022 to 31.12.2025 that was likely to be notified by the Govt. of India on completion of its "running block (2018-2021)".



In view of the above, the Institute proposes to extend the LTC block that ended on 31.03.2020 up to the end of the calendar year 2021, i.e., 31.12.2021, by allowing 'one hometown visit substitutable with "All India" visit' to its employees during this extended period so as to align its next new block of four years with that of the Govt. of India, i.e., starting from 01.01.2022.

The matter was presented and requested for the members' approval.

**RESOLUTION: The members were of the opinion that the LTC block year period is to be followed as per GOI notification.**

**Item No. 24.13: The Minutes of the Meeting of the Senate of CIT Kokrajhar held on 18<sup>th</sup> August, 2021.**

The Minutes of the 11<sup>th</sup> Meeting of the Senate of CIT Kokrajhar held on the 18<sup>th</sup> of August, 2021 through online electronic mode is placed before the members of the Board of Governors for ratification

The members were requested to kindly ratify the same.

**RESOLUTION: The Minutes of the 11<sup>th</sup> Senate Meeting was Noted and Ratified.**

**Additional Agenda Item from the 11<sup>th</sup> Senate Meeting of CITK placed for the 24<sup>th</sup> BoG Meeting.**

**Item No. 24.15: The Minutes of the 11<sup>th</sup> Senate for Specific Approval of the Board.**

The 11<sup>th</sup> Senate Meeting of CITK was held on the 18<sup>th</sup> August, 2021 through online mode. Some agendas items required specific approval from the BoG Members. The Abstract of the Minutes was placed for further discussions and concurrence.

**Senate Item No. 11.02:**

Amendment in the Academic ordinance of the institute.

**RESOLUTION: Noted and Ratified.**

**Senate Item No. 11.12:**

Approval of the format of Grade sheet of the Institute.

**RESOLUTION: Noted and Ratified.**

**Senate Item No. 11.13:**

Proposal for admissions of international students (Foreign/Non Residents Indians) in various programmes of the institute.

**RESOLUTION: Noted and Ratified.**



**Senate Item No. 11.14:**

Proposal for awarding Degree in M. Tech and M. Des to the students admitted in the academic year 2019-20.

**RESOLUTION: Noted and Ratified.**

**Senate Item No. 11.15:**

Proposal for approval of the list of Subject Experts for Direct Recruitment and CAS Promotion of teaching staff.

**RESOLUTION: Noted and Ratified.**

**Senate Item No. 11.16:**

Revised Academic Calendar of the institute for the odd semesters.

**RESOLUTION: Noted and Ratified.**

Section C: Items for ratification

**Senate Item No. 11.17:**

Amendment in the Academic ordinance of the institute.

**RESOLUTION: Noted and Ratified.**

**Senate Item No. 11.19:**

Any other item with the permission of the Chair.

With the permission of the Chairman, the following additional agenda items were presented in the meeting.

A. Issuing NOC to students going for one-year startup incubation program of IIT, Hyderabad during their period of the ongoing programme.

**RESOLUTION: Noted and Ratified.**

C. Proposal for formulating modalities of evaluation of the non-credit courses in the Diploma and the UG programmes of ECE department. (Issue proposed by the HoD, Department of ECE.)

**RESOLUTION: Noted and Ratified.**

E. Reservation of seats for physically handicapped candidates from 3% to 5%. (Issue proposed by Mr. Pranav Kr. Singh, Assistant Professor, Department of CSE.)

**RESOLUTION: Noted and Ratified.**



**Item No. 24.14: Reporting Items.**

1. Extension of Study Leave under QIP Scheme of faculty members.

The Study Leave of the following faculty members has been extended under the QIP Scheme for PhD program in different Institutes:

Sl. No.	Faculty Name	Department	Date of Extension of Study Leave
1.	Mr. Dipen Deka	IE	23/07/2021 to 22/10/2021
2.	Mr. Rajib Chetia	ECE	23/07/2021 to 22/10/2021

2. Re-joining of faculty members after completing of their study leave under QIP Scheme.

The following faculty members have re-joined in the Institute after completing their study leave under QIP Scheme for PhD program from different Institutes:

Sl. No.	Faculty Name	Department	Date of Re-Joining
1.	Ms. Monideepa Brahma	HSS (English)	22/01/2021 (22 <sup>nd</sup> January, 2021)
2.	Mr. Shayaram Basumatary	ME	22/01/2021 (22 <sup>nd</sup> January, 2021)
3.	Mr. Kaushlendra Kumar Pandey	ECE	19/01/2021 (19 <sup>th</sup> January, 2021)
4.	Mr. Rajesh Kondareddy	IE	02/07/2021 (2 <sup>nd</sup> July, 2021)
5.	Mr. Ganesh Roy	IE	20/01/2021 (20 <sup>th</sup> January, 2021)

3. Extension of contract period of 05 (five) nos. of faculty members in different Departments.

The Institute has extended the contract period of the following contractual faculty and Adjunct faculty for different departments:

Sl. No.	Faculty Name	Department	Extension Period	Remarks
1.	Ms. Susmita Roy*	MCD	05/07/2021 to 04/01/2022	Contract Faculty
2.	Mr. Swarnadeep Nath*	MCD	26/07/2021 to 25/01/2022	Contract Faculty
3.	Mr. Sourav Deka	EE	05/07/2021 to 04/07/2022	Contract Faculty
4.	Dr. Diganta Jyoti Sarma	Mathematics	02/07/2021 to 01/07/2022	Contract Faculty
5.	Dr. Sudhendu N. Banerjee	IE	02/07/2021 to 01/07/2022	<b>Adjunct faculty</b>

*\* Interim arrangements have been done and placed for BoG's approval.*

4. Appointment of one (01) Guest Faculty in the Department of Food Engineering and Technology.

The Institute has appointed the following guest faculty for the Department of Food Engineering and Technology of this Institute.



Sl. No.	Faculty Name	Department	Period	Remarks
1.	Mr. Anjan Kumar Kakati	MCD	April 2021 onwards (up to August 2021)	Guest Faculty

**Item No. 24.17: Additional Reporting Items.**

**5. Implementation of YourDost in CIT Kokrajhar**

The Institute was in need of the Psychological counselling and emotional support by experts. In this regard, the Director suggested to sign an MoU with YourDost health solutions Pvt. Ltd. A committee was formed thereafter comprising of Prof. Hemanta Kumar Kalita, Dr. Bihung Brahma, Mr. Pranav Kr. Singh and Mr. J.D.H. Basumatary and two other students namely Mr. Pratyush Ranjan and Mr. Rahul Das Basumatary. Subsequently, MoU was signed between CITK and YourDost

services. It is further to apprise that this service was officially launched on 11<sup>th</sup> August, 2021. Students, faculty and Staff of the Institute can now avail the service.

**6. Renewal of CIT Society Registration.**

**The Registration Certificate bearing No. RS/KJR/253/G/217/2006 of CIT Society under Certificate of Registration of Societies Act XXI of 1860, Assam, Guwahati expired on 18<sup>th</sup> February, 2021. The Institute could not renew it as CIT Society Meeting is pending.**

**7. Activities Undertaken by the Institute during July 2020 - August 2021 and major upcoming events:**

Sl No	Type	Title	Date	Organizer/ Coordinator	Funded By
<b>COMPUTER SCIENCE &amp; ENGINEERING (CSE)</b>					
1.	FDP	AICTE 5 DAYS WORKSHOP ON Machine Learning and Deep Learning Techniques with its Applications	23 – 27 November 2020	Dr. Amitava Nag	AICTE ATAL Academy (F.No. 01/AICTE/ATAL HQ/202021 /1583906513)
2.	Conference	Intelligent Computing and Technologies Conference (ICTCon2021)	16 – 17 March 2021	Dr. Apurbhalal Senapati & Mr. Pranav Kumar Singh	CIT Kokrajhar (Day 2 and Conference Proceedings) , ASTU and TEQIP (Day 1)
3.	Research Conclave	RC 2021	22 – 27 May 2021	Dr. Ranjan Maity	CIT Kokrajhar
<b>ELECTRONICS &amp; COMMUNICTAION ENGINEERING ( ECE )</b>					
1	One Day Webinar	IOT, Python and their applications	08 May 2021	Mr. Haradhan Chel	In joint collaboration with Ardent collaboration Pvt. Ltd.



2	Invited Talk	Smart Materials and Recent Trends in Nanotechnology	28 May 2021	Dr. Bornali Bora Patowary	CIT Kokrajhar
3	One Day Webinar	Automated Brain Tumor Segmentation Using Multi-Modal Scan	19 May 2021	Mr. Haradhan Chel	In joint collaboration with Pantech e-learning
<b>Instrumentation Engineering (IE)</b>					
1	Invited Talk	GATE Preparation for B. Tech. Instrumentation Engineering students	25 May 2021.	Mr. S.N. Banerjee.	-
<b>Department of Multimedia Communication and Design (MCD)</b>					
1	National Webinar	"National Webinar on Career Opportunities in Animation Design"	17 August 2020	-	Department of Multimedia Communication and Design
<b>Department of Physics (PHY)</b>					
1	International Conference	Evolving Materials and Nanotechnology for Sustainable Development (EMNSD-2020)	15-16 December 2020	Dr. Manasi Buzar Baruah (Convenor)	-
2	Workshop on Women Entrepreneurship	Technology for Promotion of Sustainable Women Entrepreneurship in Rural Area	21 December 2020	Dr. Manasi Buzar Baruah (Coordinator)	-
	International Conference	Future Aspects of Sustainable Technologies" (FAST 2.0)	20-21 October 2020	Dr. Manasi Buzar Baruah (Organising Member)	-
3	National Webinar	"Prayas- Cumulative Effort of Engineers and Health Care Professionals to Enrich the Mental Health of Golden Ager during Pandemic Situations"	20th July 2020	Dr. Manasi Buzar Baruah (Coordinator)	-
4	National Webinar	Advances In Astrophysics And Cosmology: The Road Ahead	14 August 2020	Dr. Manasi Buzar Baruah (Coordinator)	-
5	Faculty Development Program	Fermented Foods and Beverages	18-22 August	Dr. Manasi Buzar Baruah (Organising Member)	-
<b>Department of Mathematics (MATHS)</b>					
1	Webinar	Role of Mathematics in the Rural development under new Education Policy India-2020	6th September, 2020	Dr. Sahalad Borgoyary	-
<b>Department of Chemistry (CH)</b>					
1	International Conference	Future Aspects of Sustainable Technologies (FAST 2.0)	20-21 October 2020	Dr. Pranjal Kalita (Convenor)	-
2	National Webiner	Research Challenges and Mental Health of Researchers during COVID-19 pandemic	26 July 2020	Dr. Anamika Kalita Deka (Convenor)	-



3	One week FDP	Fermented Foods and Beverages	18-22 July 2020	Dr. Anamika Kalita Deka (Convenor)	-
<b>Department of Humanities and Social Sciences</b>					
01	Webinar on NEP Series 01	“Means and Ways of Quality Enhancement of Higher Education Institutions (HEIs) with reference to National Education Policy (NEP) 2020”	06 August 2021	Dr. Pradip Brahmachary Dr. Anamika Kalita	-
	Webinar on NEP Series 02	“Research Innovations, Multi-disciplinary Education, Challenges and Opportunities in Employability with reference to National Education Policy (NEP) 2020”.	10 August 2021		-
	Webinar on NEP Series 03	NEP 2020 – An Initiative to Transform the Landscape of Higher Education in India	16 August 2021		-

**Other Activities:**

<b>Activity Clubs</b>					
1	Online power point presentation competition	Recent Trends on Astrophysics	08 May 2021	Astrophysics Club ( F/I, Dr. Manasi Buzar Baruah)	-
2	Online Acting Competitions	COVID-19 Pandemic	26 July 2020	Drama Club ( F/I, Dr. Manasi Buzar Baruah)	
<b>Azadi Ka Amrut Mahotsav</b>					
1	Fit India Freedom Run 2.0	August 13, 2021, 6 AM	Ms. Chaitali Brahma, Registrar and Dr. Kaushik Chandra Deva Sharma		
2	Talk on Fitness	August 13, 2021 3 PM			

<b>National Service Scheme (NSS) CIT Kokrajhar. Activities conducted by Mr. J. D. Herembeswar Basumatary, NSS Programme Coordinator.</b>				
S.No.	Name of Activity	Date	Members Present	Coordinator
1	Dan Mahotsav Week – planting trees along with EcoTask Force at CIT Campus	July 07, 2020	Ms. Chaitali Brahma, Registrar, Dr. Bihung Brahma, Mr. Pranav Singh, Dr. Sahalad Borgoyary, Staffs	NSS Programme Co-ordinator.
2	Webinar on Atmanirbhar Bharat – Role of Youths (Speaker- Prof Bhagat Oinam, JNU; Prof Chandan Mahanta, IITG; Prof. P Goyary, HCU)	August 24, 2020	Dr. Tanushree Nayak, Dr. Bihung Brahma	NSS Programme Co-ordinator.
3	Covid19 awareness programme in Kokrajhar Town	April 20-21, 2021	Dr. Sahalad Borgoyary, Jackie Brahma, Megnath Goyari	NSS Programme Co-ordinator.
4	Covid19 awareness programme in Adopted Village	April 25, 2021	Dr. Sahalad Borgoyary	NSS Programme Co-ordinator.
5	Covid19 awareness programme in Villages	April 27, 2021	All Casual Workers	NSS Programme Co-ordinator.

*(Handwritten signature)*



6	Covid19 awareness programme- translation from English to Bodo	May 05, 2021	Dr. Bihung Brahma	NSS Programme Co-ordinator.
7	Launching of Covid19 helpline	May 21, 2021	NSS Volunteers	NSS Programme Co-ordinator.
8	Online Competition campaign on World Environment and on No Tobacco Day	May 31, 2021	NSS Volunteers	NSS Programme Co-ordinator.
9	World Environment Day Celebration	June 05, 2021	Ms. Chaitali Brahma, Registrar, Dr. Sahalad Borgoyary, Dr. Bihung Brahma, CITK	NSS Programme Co-ordinator.
10	Covid19 Vaccination drive a CIT	June 15, 2021	NSS Programme Co-ordinator along with NSS Programme Officers.	
11	Celebration of International Day of Yoga	June 21, 2021		
12	Cheering for Olympic Players campaign	From June 15 2021		
13	75 Years of Independence Day Celebration	August 15, 2021		

Major National Level Upcoming event			
14.	Pre Republic-Day Camp of Western Regional Centre. (200 NSS Volunteers are expected to participate in the camp from all 8 North Eastern States, West Bengal and Orissa)	23 <sup>rd</sup> Oct-01 <sup>st</sup> Nov/2021	Organised by NSS Regional Centre and in CIT the camp will be held under the leadership of Registrar, CIT Kokrajhar. NSS Programme Coordinator, CIT Kokrajhar will be managing the event with the help of all the NSS Officers.

**RESOLUTION: All the Reporting Items were Noted and Accepted.**

Chairman BoG will send a thanking letter to the Chief Executive Member of BTC for helping on APDCL line to Campus and also for giving institute a helping hand for acquiring the new land allotted to CITK.

As no further agendas were discussed, the meeting concluded with a vote of thanks to the Chair.



(Ms. Chaitali Brahma)  
Registrar & Non-Member Secretary (BoG)  
Central Institute of Technology  
Kokrajhar  
Chaitali Brahma  
Registrar  
Central Institute of Technology  
Kokrajhar