

MINUTES

of the 17th Finance Committee (FC) Meeting of Central Institute of Technology (CIT) Kokrajhar held at Shastri Bhawan, MHRD, Govt. of India, New Delhi on 11.03.2019.

A combined meeting of 17th Finance Committee and 18th Board of Governors was convened on 11.03.2019 at MHRD, Govt. of India, Shastri Bhawan, New Delhi. The following points were discussed as required by the Central Institute of Technology Kokrajhar on some urgent issues to consider.

Item No. 17.01: Confirmation of the Minutes of the 16th meeting of the FC held on 25/07/2018:

The Minutes of the 16th meeting of the FC held on 25/07/2018 at MHRD, Shastri Bhawan, New Delhi was circulated amongst the members. As no comments were received, we might consider the minute of 16th FC as approved.

RESOLUTION: The members approved the minutes of the 16th FC Meeting.

Item No. 17.02: Action Taken Report (ATR) on Resolutions of 16th meeting of the FC.


An ATR on the resolutions on the 16th meeting of the FC had been prepared and the members were requested to discuss the ATR and suggest further course of action, if any, which might be considered necessary.

RESOLUTION: The members noted the ATR.

Item No. 17.03: Proposal to consider the recommendation of the meeting of 22nd BWC, 23rd BWC, and 23rd BWC (Extended) Meeting of CIT.

With reference to the resolution no 16.04 taken in the 16th FC meeting held on 25/07/2018 for phase wise development of infrastructure of CIT campus as per latest norms of construction and infrastructure development under HEFA, Revised Estimate were prepared for the works and were subsequently approved in 22nd, 23rd and 23rd (extended) BWC meeting as detailed below:-

1. 22nd BWC meeting was held on 16/09/2018 :-
 - a) Construction of Girls Hostel for ST/SC Students:- Rs. 3,23,88,000.00.


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Total:-Rs. 3,23,88,000.00 (Rupees Three Crore Twenty Three Lac Eighty Eight Thousand) only.

2. 23rd BWC meeting held on 13/12/2018 (Price Escalation for the works approved in 20th and 21st BWC meeting as per cost index for Kokrajhar with reference to CPWD Memorandum no 29(2)/SE (P)/NEZ-I/2018-19/763 dt. 21/08/2018):-

a) Construction of Phase - II Boundary Wall at New Plot (2000 Mtrs):-

Original estimate = Rs. 2,26,24,000.00

Revised estimate = Rs. 3,29,28,458.00

b) Construction of Drawing Hall:-

Original estimate = Rs. 47,94,700.00

Revised estimate = Rs. 67,49,026.00

c) Construction of Chemistry Laboratory:-

Original estimate = Rs. 47,94,700.00

Revised estimate = Rs. 67,49,026.00

d) Development of Water body near girls hostel including restaurant, sitting area, toilets, pathway, roundabout improvement etc:-

Original estimate = Rs. 1,90,80,528.00

Revised estimate = Rs. 3,32,88,400.00

Total :- Rs. 7,97,14,910 (Rupees Seven Crore Ninety Seven Lac Fourteen Thousand Nine Hundred Ten) only.

3. 23rd (Extended) BWC meeting held on 19/12/2018:-

a) Construction of Academic - V Building:- Rs. 21,57,62,360.00.

b) Construction of Water Resource Laboratory:- Rs. 2,14,83,809.00

Total :- Rs. 23,72,46,169.00 (Rupees Twenty Three Crore Seventy Two Lac Forty Six Thousand One Hundred Sixty Nine) only.

The grand total estimate of Sl.No.1,2,&3 amounting to Rs. 34,93,49,079.00 (Rupees Thirty Four Crore Ninety Three Lac Forty Nine Thousand Seventy Nine) only was placed before the members for recommendation.

The members were requested to consider and recommend for approval.



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RESOLUTION:

- 1) It was resolved that the construction activities proposed in the BWC were approved in principle. However, the representatives of the ministry desired that the institute should submit a comparative statement showing the details of activities undertaken in the first EFC(2006) and subsequently in the SFC (2010) vis-à-vis the fund received and utilized by the institute along with the total area constructed so far as per the approved norms conveyed by MHRD, New Delhi.
- 2) Members also advised that CITK will have to adopt the HEFA pattern of funding beginning from next financial year. Hence, a sum of Rs.1 (one) Crore will be kept in Escrow Account to be frozen for servicing interest amount in future.

Item No. 17.04: Post facto approval of Annual Report 2017-18 of the institute.

We submitted copies of Annual Reports for 2017-18 on the Books of Accounts and other Academic Activities of the institute after the adoption of Annual Accounts of Central Institute of Technology Kokrajhar in the last FC Meeting.

This matter was placed before the members for post facto approval for the same.

RESOLUTION: The members approved the same.

Item No. 17.05: Proposal for purchase of work station at Computer Science & Engineering Deptt:

Dr. Pankaj Pratap Singh, HOD of the CSE Deptt had sent a proposal for indenting work station for the purpose of Deep Learning Experiments for the students in CSE Department, CIT Kokrajhar to purchase two NVidia DGX work stations valuing Rs.1.20 Crore.

As justified by the HoD, aforesaid workstation is required for doing experiments related to medical data which is enormous as it requires excessive training with such huge medical images like MRI etc. In addition to this, satellite images size is also vast and requires better analysis of data and it also supported learning methods for proper training.

As the M.Tech and PhD students are going to start their courses so it will be an added advantage for better learning facilities. This high

performance system is required to complete their projects and thesis work. Similarly, such kind of work stations are also available in IITs and NITs for their research works.

Hence, the committee members may approve the purchase of NVidia DGX Stations.

RESOLUTION: The members approved with a rider that the expenditure on purchasing such item would be met out of the existing funds available in CIT Kokrajhar this financial year 2018-19.

Item No. 17.06:

Proposal for introduction of stipends under M Tech/PhD Programmes at CIT.

CIT is going to introduce 4 (Four) M.Tech Programmes, 2 (Two) M.Des Programmes and PhD Programmes as well from Next Academic Year beginning from July 2019 and it is also mentioned that the institute has already started PhD Programmes in the current academic year. In view of the above, an additional fund may be marked to the next year's budget allocation of the institute and this proposal for the same may be put for consideration while allocating budget for the Budget Estimates of next financial year 2019-20 for the institute.

Stipend Amount (in Crore)	Payment to Faculty (In Crore)	Total Amount (In Crore)
0.9	5.4	6.3

This matter has been placed before the members for consideration.

RESOLUTION: The members resolved that:

Stipends would be given as per the following eligibility:

- 1) **Minimum eligibility to get qualified for receiving stipend from the institute is as follows:**
 - GATE for engineering students,
 - NET for non-engineering students and
 - CEED for B.Des students.
- 2) **Stipends should be given under the existing budget of Rs. 90 lakh**
- 3) **For appointment of adjunct faculties and distinguished guest faculties for engineering courses, the norms of AICTE should be followed in future.**



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Item No. 17.07: Proposal on discussion of unspent amount as a contingency amount.

According to the observation of C&AG Auditor, there is an unspent amount of Rs.3,07,11,927 as a contingency amount has been lying with PWD, BTC, Kokrajhar .On repeated request for submission of statements showing details of utilization ,Executive Engineer of PWD has already submitted the statement .Although the said statement shows voucher numbers, yet there was no proper documentation of bills attached with the statement so presented. Nor prior approval was taken from the authority of the institute for utilizing the said amount and for what work purpose. Till date, PWD has not submitted the appropriate vouchers nor utilization certificate for the same.

Moreover, the institute had communicated several times to the PWD that the agency charges for the ongoing works of PWD to be adjusted with such unspent balance. In view of this, it was placed before the members for further course of actions.

RESOLUTION: The members advised that since this an operational matter that should be sorted out by the CIT-Kokrajhar itself. They also added that MHRD has no role to play here as it makes only policies for the Institute.

Item No. 17.08: Fee structure for Under Graduate, Post Graduate and Diploma Programmes.

The fees structure is revised every alternate year in CIT, Kokrajhar. This year also the fees structure is revised after two years and the new fees structure prepared is applicable for 2019 batch onwards for the next financial year. The hike in fees was decided based on the fees structure of other Institutes of the NE region.

This matter was placed before the members for approval.

RESOLUTION:

- 1) The members approved that for the new students the hike in the fee structure is necessary since CIT Kokrajhar will adopt HEFA from next financial year. The new fee should be fixed keeping in mind the cost per student of the institute.
- 2) The members also advised that the entire affairs of hostel mess management should be fully detached from the institute.



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Item No. 17.09: Reporting on significant activities of the Institute.

A) As per the 7th CPC and all relevant pay revision exercises have been completed with the approval of chairman, BOG.

RESOLUTION:

The members approved the same.

B) Proposal for Revision of Scale due to completion of promotional exercise of following teaching and non-teaching staffs:

Promotional exercise under DPC has already been completed for following regular teaching and non-teaching staffs. Now it has been decided to upgrade their scales through proper promotional exercise for higher career growth in future.

Name of Faculty	Old Pay Level	New Pay Level	Effective Period
Bihung Brahma	Level 11 (Rs.82300/-)	Level 12 (Rs.87200)	01.08.2018
JK Khakhlary	Level 11 (Rs.82300/-)	Level 12 (Rs.87200)	01.08.2018
Dipankar Sutradhar	Level 11 (Rs.79900/-)	Level 12 (Rs.84700)	01.08.2018
Dr. Samiran Das	Level 11 (Rs.82300/-)	Level 12 (Rs.87200)	01.08.2018
JDH Basumatary	Level 11 (Rs.82300/-)	Level 12 (Rs.87200)	01.08.2018
Mahananda Brahma	Level 11 (Rs.82300/-)	Level 12 (Rs.87200)	01.08.2018
Gunajit Sarma	Level 11 (Rs.82300/-)	Level 12 (Rs.87200)	01.08.2018
Pranav Kr Singh	Level 11 (Rs.79900/-)	Level 12 (Rs.84700)	01.08.2018
Dr. Neelu Das	Level 11 (Rs.84800/-)	Level 12 (Rs.89800)	01.08.2018
Dr. Sangrang Brahma	Level 11 (Rs.84800/-)	Level 12 (Rs.89800)	01.03.2018

Name of Faculty	Old Pay Level	New Pay Level	Effective Period
Dr. Radha Krishna K	Level 10 (Rs.73000/-)	Level 11 (Rs.75300)	01.12.2018
Dr. Abhijit Deka	Level 10 (Rs.73000/-)	Level 11 (Rs.75300)	10.11.2018
Dr. Soumen Maji	Level 10 (Rs.64900/-)	Level 11 (Rs.68900)	13.01.2019



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Name of Staff	Old Pay Level	New Pay Level	Effective Period
Derhasad Brahma	Level 6 (Rs.39900/-)	Level 7 (Rs.46900/-)	11.02.2018
Harendra Basumatary	Level 4 (Rs.28700/-)	Level 5 (Rs.29200/-)	05.02.2018
Sanswm Brahma	Level 2 (Rs.23100/-)	Level 3 (Rs.21700/-)	05.02.2019
Geremcha Brahma	Level 6 (Rs.39900/-)	Level 7 (Rs.46900/-)	05.02.2018

RESOLUTION: The members approved the same.


Item No. 17.10: Any other issue with permission from the chair.

RESOLUTION: The members resolved that

According to the representation submitted by Mr. Dersin Daimari, Astd Librarian, Central Institute Of Technology, Kokrajhar dated 7th March 2019 regarding up gradation of Pay Matrix along with Pay Band and with reference to the discussion held at the meeting it was resolved that the CIT should see eligibility of Asst. librarian at the time of appointment and the actual Pay Band during that time of advertisement for the program. For any change/enhancement in the pay-scale/ band, CIT Kokrajhar would obtain the future concurrence from MHRD, New Delhi.

The meeting ended with a vote of thanks.




 (Ms Chaitali Brahma)
 Ex-Officio Member Secretary,
 Finance Committee &
 Registrar
 Central Institute of Technology
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