

**Minutes of the 10th Senate meeting of Central Institute of Technology Kokrajhar held on
23rd December, 2020 through online mode**

The Chairman, Senate, Central Institute of Technology Kokrajhar welcomed all the Members present in the meeting.

Item No. 10.01: **Confirmation of the Minutes of the 9th Meeting of the Senate of CIT Kokrajhar held on 19th March, 2020 in the Director's conference Hall.**
The Minutes of the 9th Meeting of the Senate held on 19th March, 2020 was circulated amongst the members. As no comments were received from the members, the minutes of the 9th Meeting may be confirmed.

Resolution: After threadbare discussion, the members confirmed the Minutes of the 9th (ninth) Senate Meeting.

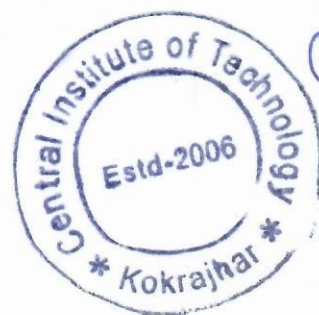
Item No. 10.02: **Amendment in the Academic Regulation (RA-4) for Ph.D Program.**

An amendment in the clause no. 9.1 of the academic regulation for the PhD programme was done with due approval of the Chairman, Senate of the institute in June, 2020 as represented in the table shown below.

Clause No.	Original clause	Amended clause
9.1	To monitor the progress of research of a student, there shall be a Doctoral Committee with the following composition: i. Head of Department Chairman ii. Supervisor(s) Member(s) iii. Two other faculty members out of which one should be from Other department Member	To monitor the progress of research of a student, there will be a Doctoral Committee with the following composition: i. A faculty member other than the Supervisor(s) to be nominated by the DPPC Chairman ii. Supervisor(s) Member(s) iii. Two other faculty members of which one should preferably be from another department Member

The members were requested to give post facto approval on the same.

Resolution: The Members approved the amendment as proposed and executed.



Item No. 10.03: Proposal for revision of course codes of various courses/course works of the PG and PhD programmes of the institute.

In the curriculum of the PG and PhD programmes, the course codes assigned to some of the courses/course works were not as per the instructions given in the academic ordinance of the institute. In view of this the course codes of those courses was reviewed and reframed as per the existing regulation. Drafts of those modified courses were placed in the meeting.

The members were requested to approve the drafts.

Resolution: The members approved the drafts as proposed.

Item No. 10.04: Proposal for Approval of the 4th semester curriculum of the UG and Diploma programmes of the institute.

In line with the model curriculums of AICTE, Central Institute of Technology Kokrajhar had finalised the curriculum of the 1st, 2nd and 3rd semesters of all the Diploma and Degree programmes of the institute. In a similar way, the drafts of the curriculum for the 4th semester of those programmes were also prepared to be implemented from the ensuing even semester session. A draft of the same was placed in the meeting.

Members were requested to comment on these.

Resolution: The curriculum for the 4th semester courses of the UG and Diploma programmes were approved by the members.

Item No. 10.05: Approval of various forms/formats related to the PhD programmes of the institute.

Keeping in view the current regulations and ordinances of the institute, various forms related to the PhD programmes were drafted for their smooth conduction and appropriate maintenance of records.

Members were requested to approve the formats.

Resolution: The members approved the forms/formats as proposed.

Item No. 10.06: Proposal for amendment of the minimum eligibility criteria for PG and PhD admission.

As per the current eligibility criteria of admission into various PG (M. Tech) programmes of the institute, a candidate should *Pass B. Tech or Equivalent with a minimum CGPA of 6.5/10 or 60% of marks in*



aggregate in relevant disciplines (5% relaxation for SC/ST/PWD candidates). Similarly in case of PhD programmes, *one should pass Master degree in relevant discipline with a minimum CGPA of 6.5/10 or 60% for Engineering or Grade B or 55% of marks in UGC 7 point scale for others.* As these criteria were not directly matching with the current AICTE regulations, the institute proposed to amend the criteria of admission into the PG and PhD programmes of the institute in terms of minimum eligible marks in qualifying examinations as per the existing regulations of AICTE. The institute also proposed to follow the regulations of AICTE as and when modified in this regard.

Members were requested to approve the proposal.

Resolution: The proposed amendments were approved by the members.

Item No. 10.07:

Amendment of the Rules and Regulations of UG Programme (RA-2) of the institute.:

Section 4 of the Rules and Regulations of UG Programme (RA-2) of Central Institute of Technology Kokrajhar was with regard to change of branch for B.Tech students. The Clause 4.2 of the regulation was as follows:

“Change of branch shall be subject to the limitation that the strength of a branch should not fall below the existing strength by more than ten percent (10%) and should not go above the sanctioned intake by more than ten percent (10%).”

In the mentioned clause there was a 'difficulty', which was related to the number of students leaving a branch. On one hand the clause was restricting the number of students leaving a branch to ten percent of **existing strength** in the branch and on the other hand it was allowing ten percent of the **sanctioned strength** to enter a branch. To allow more and more students to study in their choice of branch in case of vacancy, the institute amended Clause 4.2 of RA-2 as follows:

“Change of branch shall be subject to the limitation that the strength of a branch should not fall below/go up by more than ten percent of the sanctioned strength.”



The above-mentioned amendment was represented in the table shown below:

CLAUSE NO	ORIGINAL RA-2 APRIL 2020	AMENDMENT PROPOSED
4.2	Change of branch shall be subject to the limitation that the strength of a branch should not fall below the existing strength by more than ten percent (10%) and should not go above the sanctioned intake by more than ten percent (10%).	Change of branch shall be subject to the limitation that the strength of a branch should not fall below/go up by more than ten percent of the sanctioned strength.

The members were requested to offer post facto approval on the proposal.

Resolution: The members approved the amendment.

Item No. 10.08:

Academic Calendar of the institute.

The academic calendar of the institute for the session 2020-21 was prepared and finalized by the academic calendar and time table committee. The same was presented in the meeting.

Members were requested to approve the same.

Resolution: The members approved the Academic calendar.

Item No. 10.09:

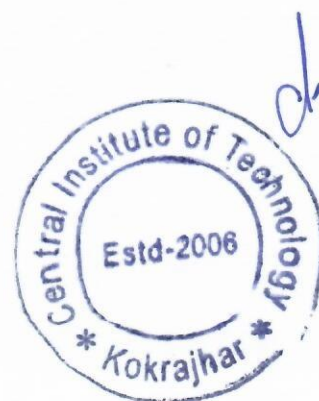
Reporting items.

1. Admission report:

Under the status of Deemed to be University, CIT Kokrajhar had started the following programmes from the academic session 2019-20 as per the revised rules and regulations.

Diploma Programmes are:

1. Electronics & Telecommunications Engineering,
2. Computer Science and Engineering,
3. Control and Instrumentation Engineering,
4. Food Processing Technology,
5. Civil Engineering and
6. Animation and Multimedia Technology.



U.G. (B. Tech. & B. Des.) Programmes are:

1. B. Tech. in Electronics & Communications Engineering,
2. B. Tech. in Computer Science & Engineering,
3. B. Tech. in Instrumentation Engineering,
4. B. Tech. in Food Engineering and Technology,
5. B. Tech. in Civil Engineering and
6. B. Design (Specialisation in Multimedia Communication and Design)

P.G programmes are:

1. M. Tech in Food Engineering and Technology,
2. M. Tech in Water Resources and Hydraulic Engineering,
3. M. Tech in Green Energy Technology,
4. M. Des (Specialized in Multimedia Communication and Design),
5. M. Tech in Computer Science & Engineering.

PhD programmes in various specializations was also started from the academic session 2019-20.

Status of admission into various programmes (Diploma, UG, PG and PhD) of the institute for the academic session 2020-21 were as follows:

Module/Branch	ET/ECE	CO/CSE	CAI/IE	FP/FPT	CT/CE	AM	Total
Diploma 1 st sem	27	31	25	21	33	12	149
B.Tech 1 st sem	40	68	37	26	45		216
B.Tech , Latera/ Vertical (3 rd sem)	30	39	20	10	26		125
B.Des 1 st sem	23						23
B.Des Latera/ Vertical (3 rd sem)	03						03
M.Tech	GET-07	CSE-10	FET-17	WR & H -18			52
M.Des	09						09
PhD							42
TOTAL							619



2. Report on Training & Placement of the institute:

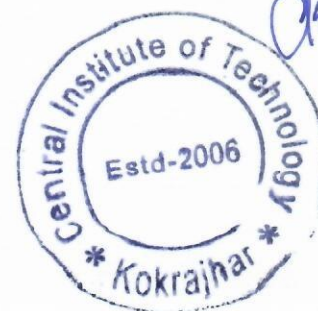
The activities performed by the T&P cell during the reporting period (January, 2020-December, 2020) were as below:

1. Facilitating off-campus industrial training of pre-final year students

The T&P cell facilitated usually summer/winter training of nearly one month to students from all branches under degree and diploma programmes in different industries and organizations in both private and government sectors with the active cooperation of the various departments of Engineering & Technology. Basically, every department has their own training and placement coordinator and the collaborative effort with the T&P cell results a good output. Training comprises of generally information technology based sector/organization and core industry/organization based. Though due to COVID19 pandemic situation, the training was not possible in an effective way but a significant no. of students (265) undertook these trainings in 39 companies/organizations including IT sector, core company viz. private and Government along with departmental level. Therefore, under this specific situation this is satisfactory.

A detailed and consolidated training status is provided below.

Sl.No.	Industry/Organization	No. of Students		Branch/ Department
1.	Public work department (PWD) Road, Nalbari	06	42	CE
	Patshala Irrigation Divison	01		
	Internshala	02		
	Coursera	02		
	NHPC GERUKAMUKH	05		
	N. F Railway Maligaon	03		
	MSME, Guwahati	03		
	CIT Kokrajhar	17		



	CIT, Irrigation Department, and Brahmaputra Board	01		
	Water resources department, Flood control and Drainage division Lalganj, Bihar	01		
	GUWAHATI MUNICIPAL CORPORATION, GUWAHATI	01		
2.	Internshala	28		
	The Wings of Desire/Mozaruk businesses and Private limited(freelance)	02		
	Coursera	02		
	Skyfi lab	01		
	PPS Project Striker Pvt Ltd	01		
	3D Motion Creative	01	52	CSE
	Swaymetrics	01		
	CIT Kokrajhar	10		
	Ogma Tech	01		
	Aspirevision Tech Education Pvt. Ltd	04		
	Mozaruk businesses and Private Ltd. (freelance)	01		
3.	Internshala	10		
	NET Infosys	01		
	Tech Booster Guwahati	06		
	Ogma Tech	01		
	Coursera	02		
	IOCL	04	41	IT
	Innovate Skill (NITTTR Chandigarh Start-Up)	10		
	Udemy	01		
	Skyfi lab	05		
	Career Launcher Data school	01		



4.	Department of FET; CITK	44	48	FET
	Master India Brewing company	03		
	Varun beverage	01		
5.	Internshala	04	30	IE
	IOCL	13		
	Exposys Data Lab	06		
	CIT Kokrajhar	01		
	NTPC, Salakati	01		
	B.S.N.L (GUWAHATI)	03		
	Smart bridge educational services private limited	01		
	Bhagalpur college of engineering	01		
6.	Internshala	05	50	ECE
	Coursera	28		
	Exposys Data Lab	09		
	Tech Booster Guwahati	02		
	B.S.N.L (GUWAHATI)	01		
	IITG	01		
	CDAC, Silchar	04		
7.	KinderPass	01	02	MCD
	Stamurai	01		
	Total		265	

2. Consolidated Training Status of Prefinal year students

Sl. No.	Places where training is done	No. of candidates
1	CIT Kokrajhar	72
2	Internshala (online)	49
3	Coursera (online)	34
4	Exposys Data Labs (online)	15
5	IOCL Bongaigaon	13
6	Ennovate Skill (NITTTR Chandigarh Start-Up)	10



7	Tech Booster Guwahati	8
8	Public work department (PWD) Road, Nalbari	6
9	BSNL, Guwahati	4
10	Skyfi Labs	6
11	NHPC, Gerukamukh	5
12	Aspirevision Tech Education	4
13	N.F. Railway Maligaon	3
14	C-DAC Silchar	3
15	IOCL Noonmati	3
16	Master india Brewing company, Changsari	3
17	MSME, Guwahati	3
18	Ogma Tech	2
19	The wings of Desire (NGO)	2
20	NTPC, Salakati	1
21	Water resources department, Flood control and Drainage division, Lalganj, Bihar	1
22	Career Launcher Dataschool	1
23	3D Motion Creative	1
24	Udemy	1
25	KinderPass	1
26	Bhagalpur college of engineering	1
27	Smartbridge Educational Services Private Ltd.	1
28	Mozaruk businesses and Private Ltd. (freelance)	1
29	Swaymetrics	1
30	Varun beverage	1
31	Brahmaputra Board	1
32	C-DAC Chennai	1
33	GUWAHATI MUNICIPAL CORPORATION	1
34	IIT Guwahati	1
35	IOCL Barauni	1
36	Patshala Irrigation Divison	1
37	PPS Project Striker Pvt Ltd	1



38	Stamurai	1
39	NET Infosys	1
Total		265

3. Placement Status of Pass out Students

Though in this year (2020) due to COVID19 pandemic situation, the Placement was not possible in an effective way but even under such condition no. of students were placed in some companies/industries, somebody is perusing higher studies and preparing for Government jobs. The detail status is provided below.

Sl No.	Company/ Organization/ Industry	Recruitment Mode	Position/Capacity	Branch	CTC
1.	Byju's	Off campus	Business Development Associate	All Branches	10LPA
2.	Extramarks Education	Off campus	Business Development Executive	All Branches	8LPA
3.	Cognizant	Off campus	Programmer Analyst Trainee	CS/IT/ECE/ IE	4LPA
4.	Capgemini	Off campus	Analyst	CS/IT/ECE/ IE	3.8LPA
5.	Wipro	Off campus	Graduate Engineer Trainee	CS/IT/ECE/ IE	3.5LPA
6.	CSS Corp	Off campus	Engineer Trainee	CS/IT/ECE/ IE	2.5LPA
7.	Ethussia	Off campus	Trainee	All Branches	2.5LPA
8.	Self employment	Off campus	Business proprietor	CE	3 LPA



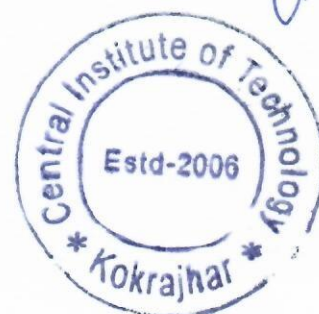
9.	Government sector	Off campus	Contractual	CE	3.24 LPA
10.	Private sector	Off campus	Permanent	CE	2.4 LPA
11.	Anmol, kolkatta	Off campus	Shift Incharge	FET	2.22 LPA
12.	Brahmaputra Food's Pvt.Ltd. (Freshy), Guwahati.	Off campus	Production Executive at	FET	1.8 LPA
13.	Pepsi co, Guwahati.	Off campus	Production Executive	FET	1.68 LPA

3. Report on NBA activities:

Central Institute of Technology Kokrajhar had completed the registration process in the NBA portal (e-NBA) as a **TIER II** institute in January, 2018. At that time, the institute was affiliated to the following entities/Universities:

1. Gauhati University, Guwahati, Assam (for B. Tech programmes),
2. Assam Science and Technology University, Guwahati (for B. Des programme) and
3. Directorate of Technical Education, Government of Assam (for Diploma programmes).

Subsequently, the institute was upgraded to an autonomous "institution deemed to be University" by the Ministry of Human Resource Development (Now Ministry of Education) of the Government of India vide Notification No. F.9-1/2016-U3 (A) dated December 13, 2018. Accordingly, the institute applied to AICTE for



progressive closure of its existing programmes, and applied afresh as a new institute in the same campus for approval of its programmes under 'Deemed to be University' status. In response of the institute's application, Letter of Approval was issued by AICTE vide No. Eastern/2019-20/1-4629663461 dated March 18, 2019.

As an academically autonomous institute, CIT Kokrajhar had started 3-year Diploma programmes in six disciplines, 4-year U.G. (B.Tech & B. Des) programmes in six disciplines, 2-year PG programmes in five disciplines and PhD programmes in various specializations from the academic session 2019-20. In view of the current status and as per the guidelines of NBA, the institute now falls in **TIER I** category of institutions.

Accordingly, the institute applied to the member Secretary of NBA requesting for the modification of the status of CIT Kokrajhar in the e-portal of NBA. Based on the Institute's application, the status of the institute has been updated in the record of NBA on 29-10-2020. As the institute has now been granted the status of TIER I category by NBA, the necessary activities for getting accreditations have been resumed at all relevant levels by following the new format of documents published by NBA.

4. Report on various academic activities:

In view of the unprecedented circumstances caused by COVID-19 pandemic condition, various measures were taken for smooth conduction of the academic activities with due approval of the competent authority of the institute. These were placed in the meeting.

Resolution: All the reports were noted by the members.



(Ms. Chaitali Brahma)
Non-member Secretary, Senate &
Registrar, CIT Kokrajhar

Chaitali Brahma
Registrar
Central Institute of Technology
Kokrajhar

