



केन्द्रीय प्रौद्योगिकी संस्थान कोकराझार
CENTRAL INSTITUTE OF TECHNOLOGY KOKRAJHAR

Deemed to be University, MHRD, Govt. of India
Kokrajhar, BTAD, Assam 783370

www.cit.ac.in

File No.: CITK/Estt/Misc/407/2020/592

Date:16-03-2020

OFFICE ORDER

In continuation to my e-mail dated 14.3.2020, regarding COVID-19 outbreak going on in the country, the teaching of all classes including Diploma, UG, PG and PhD would remain suspended till 31st March 2020.

In this respect, the following instructions are required to be strictly followed as precautionary measures to prevent the spread of COVID-19:

1. All academic (classroom teaching, laboratory works and access to library), co-curricular and extra-curricular activities requiring mass gathering are suspended. After reopening, extra classes might be taken to cover up the course syllabus.
2. The mid-term examinations which was scheduled to be held from 23rd of March, 2020 is postponed. The new dates would be notified later.
3. All students are instructed to proceed to their homes with immediate effect. The hostel mess would be closed after serving dinner on 18th March, 2020.
4. All residents of the campus should stay home unless required to venture out for essential needs, and avoid social gathering and maintain social distancing to prevent the spread of the virus.
5. Travelling of faculty & staff in conferences in India or abroad and on LTC is not permitted during this period.
6. All faculty, staff and students are required to take necessary preventive measures as notified by competent authorities in order to prevent the spread of COVID-19.
7. Wearing masks would be compulsory for security and housekeeping personnel. Wearing masks would be mandatory for any outsider visiting the institute.
8. Use of SBI ATM by outsiders would be restricted during this period.

All concerned authorities are requested to ensure the compliance of the above. This bears the approval of the competent authority.

Students, faculty and staff are advised to regularly visit Institute Website for further updates.

This is further to inform that there is no case of Corona virus infection in the campus. However, in case of apprehension about development of any symptom of COVID-19 in any individual, the concerned individual must immediately report to 24x7 helpline number 011-23978046 (Govt. of India) or any such facilities provided by the state government or local authorities.



Copy for information to:

1. Director
2. All Deans/ Heads of Department/ Heads of Sections.
3. Chief Warden, Campus Supervisor, Security officer.
4. Circulation in the Institute website.
5. All Notice Boards of the Institute/Hostels.

Chaitali Brahma - 16/3/2020

(Ms. Chaitali Brahma)

Registrar, Central Institute of Technology Kokrajhar
[Email: registrar@cit.ac.in & 9435702325 (m)]

Chaitali Brahma

Registrar

**Central Institute of Technology
Kokrajhar**

Chaitali Brahma - 16/3/2020

(Ms. Chaitali Brahma)

Registrar, Central Institute of Technology Kokrajhar

Chaitali Brahma
Registrar
**Central Institute of Technology
Kokrajhar**