

NOTICE
Date: 13/12/2024

All students who have already registered for the 3rd Convocation of CIT Kokrajhar, scheduled to be held on **20th December 2024 (Friday)**, are hereby informed to follow the points mentioned below:

1) Reporting and Rehearsal:

- Students must report on **19th December 2024 at 8:00 AM at CIT Kokrajhar.**
- Participation in the rehearsal for the convocation is **mandatory.**
- Students should come with formal dress on the Convocation day (no shorts/fancy dresses).

2) Caution Money Deposit:

- Students must deposit a caution money of **Rs. 1500/- (One Thousand Five Hundred only) IN CASH ONLY** (no other mode of payment will be accepted) at the time of registration on 19/12/2024 for issuing the robes.
- The caution money will be refunded to the students after returning the robes on the day of the convocation.

3) Accommodation:

- Students availing accommodation must pay **Rs. 350/- (Three Hundred Fifty only) IN CASH ONLY** to the accommodation committee on 19/12/2024.

4) Convocation Venue Rules:

- Students are not allowed to go directly to the convocation venue. They must report and assemble at CIT Kokrajhar on the day of convocation.
- All students will be guided to the venue by the marshals.
- Transportation from CIT Kokrajhar to the Convocation venue will be arranged by the CIT Kokrajhar authority.

5) Alumni Portal Registration:

- Students who have not yet registered on the Alumni portal are requested to complete their registration at the earliest, before the 3rd Convocation.

6) Accompanying Persons:

- CIT Kokrajhar will **not** make any arrangements for accompanying persons.

7) Queries:

- For any queries or further information, please email the convocation office at help.convocation24@cit.ac.in.

S/d
Dean (Academic)
CIT Kokrajhar