



केन्द्रीय प्रौद्योगिकी संस्थान कोकराझार
CENTRAL INSTITUTE OF TECHNOLOGY KOKRAJHAR

Deemed to be University, MoE, Govt. of India
Kokrajhar, BTR, Assam 783370

www.cit.ac.in

No. CITK/AS/Admission/068/2024/1309

Date: 20th June, 2025

NOTICE
(Extension of PhD programme)

It is to inform all the PhD scholars of the institute who have completed six years of duration in January- June, 2025 session and have not yet submitted the thesis, to apply for extension of their PhD programme through proper channel as per the proforma enclosed herewith. This shall also be applicable to the PhD scholars who have already availed a one-semester extension and still remain without submitting their thesis.

The Renewal registration for the July–December 2025 session will be open from 1st July to 4th July 2025 subject to approval of their application (extension request).

This is issued with the approval of the competent authority of the institute.



R.H.B.
20/06/25

HoS (Academic Section)
Central Institute of Technology Kokrajhar



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Seeking Extension to Continue in the PhD Program

Part-A: To be filled by the Ph.D. Student

1.	Name of the Ph.D. Student	:																
2.	Roll Number	:																
3.	Academic Department/ Center	:																
4.	Name(s) of Supervisor(s):																	
5.	Month and Year of First Registration/ Joining of Ph.D. Program:																	
6.	Date of Successful Completion of State-of-the Art Seminar:																	
7.	Number of Semesters already Completed in the Ph.D. Program:																	
8.	Present Type/Category of the Student: Put a Tick mark ✓	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 33%;">Full Time</td> <td style="width: 33%;">Part Time</td> </tr> <tr> <td style="height: 40px;"></td> <td style="height: 40px;"></td> </tr> </table> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 16.6%;">Regular</td> <td style="width: 16.6%;">Sponsored</td> <td style="width: 16.6%;">Self-Financed</td> <td style="width: 16.6%;">Project-Staff</td> <td style="width: 16.6%;">External</td> <td style="width: 16.6%;">QIP/Other</td> </tr> <tr> <td style="height: 40px;"></td> <td style="height: 40px;"></td> <td style="height: 40px;"></td> <td style="height: 40px;"></td> <td style="height: 40px;"></td> <td style="height: 40px;"></td> </tr> </table>	Full Time	Part Time			Regular	Sponsored	Self-Financed	Project-Staff	External	QIP/Other						
Full Time	Part Time																	
Regular	Sponsored	Self-Financed	Project-Staff	External	QIP/Other													
9.	Area / Topic of Ph.D. Thesis Research Work :																	
10.	Current Status of Ph.D. Thesis Research Work (in total / so far) : Completed Work is% (Write in Percentage)																	
11.	Expected month and year for Ph.D. Thesis Submission :																	
12.	From the Ph.D. Thesis Research Work, the Number of Research Articles/ Papers:	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td colspan="2">Published in Refereed</td> <td colspan="2">Accepted/ Submitted for Publication in Refereed</td> </tr> <tr> <td>Journal</td> <td>Conference</td> <td>Journal</td> <td>Reference</td> </tr> <tr> <td style="height: 40px;"></td> <td style="height: 40px;"></td> <td style="height: 40px;"></td> <td style="height: 40px;"></td> </tr> </table>	Published in Refereed		Accepted/ Submitted for Publication in Refereed		Journal	Conference	Journal	Reference								
Published in Refereed		Accepted/ Submitted for Publication in Refereed																
Journal	Conference	Journal	Reference															
13.	Reasons for Not Completing Ph.D. Thesis Research Work even after crossing the maximum duration of the PhD program:																	



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14. Brief Details about Remaining Ph.D. Thesis Research Work that is to be completed (Along with Time Line for completion): It the space is not sufficient, Please write it on a separate sheet & attach

I request you to kindly grant six (6) months or one (1) semester extension to complete my Ph.D. thesis research work and submit the thesis. Also kindly grant me permission for registering the **Even/Odd Semester (January-June/July-December,20.....) of the Academic Year** and continue in the PhD program in that semester.

Date:

Signature of the Ph.D. Student

Part-B: To be filled by Thesis Supervisor(s), Chairperson-DC and DPPC, etc

Brief comments and recommendations on the extension request of the PhD student by the Thesis Supervisors:

Thesis Supervisor(s)

☐ Recommended / ☐ Not Recommended

Chairperson, DC

☐ Recommended / ☐ Not Recommended

Remark, if any:

☐ Recommended / ☐ Not Recommended

Member Secretary, DPPC/ CPPC

Chairperson, DPPC/ CPPC

☐ Approved/ ☐ Not Approved

Date:

Chairperson, IPPC

Note: After the signature of the Chairman, IPPC, the original form is to be kept in the personal file of the student in the Academic Affairs Section. A photocopy / scanned electronic copy is to be sent to the Chairperson, DPPC/ CPPC and to continuing, incoming and outgoing supervisors.