

केन्द्रीय प्रौद्योगिकी संस्थान कोकराझार  
**CENTRAL INSTITUTE OF TECHNOLOGY KOKRAJHAR**

(Deemed to be University, MoE, Govt. of India)

Kokrajhar, BTC, Assam-783370

**BID PARTICULARS AND INSTRUCTIONS  
OF  
TENDER NOTICE  
FOR  
HIRING TRACTOR WITH TROLLEY ALONG WITH DRIVER FOR DISPOSAL OF  
WASTE ON DAILY BASIS AT CENTRAL INSTITUTE OF TECHNOLOGY  
KOKRAJHAR, BALAGAON,  
KOKRAJHAR - 783370**



**CENTRAL INSTITUTE OF TECHNOLOGY,  
BTAD, BALAGAON,  
KOKRAJHAR-783370**

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No.CITK/MC/Tractor Hiring/660/2020/1634

Dated: 16.02.2021

**TENDER NOTICE**

**Subject: Tender for hiring Tractor with trolley along with driver and man powers for disposal of waste on daily basis at Central Institute of Technology Kokrajhar.**

Sealed tenders are invited for providing Tractor plus Trolley along with driver and Labours for removal of waste inside the CIT Campus on daily basis for a period of 1 (one) year from the issue premises of **Central Institute of Technology Kokrajhar** and disposal of same outside of the Campus. The Bid Documents may be obtained in person from the Office of the Registrar of the Institute on payment of Rs. 1,000.00 in cash (non-refundable) towards cost of tender Documents drawn in favour of "**CIT KOKRAJHAR**" payable at Kokrajhar, on any working day on or before **24.02.2021**. For further details please log on to the Institute's website: [www.cit.ac.in](http://www.cit.ac.in). The details are attached with this tender document as **Annexure-A** and **Annexure-B**.

You are invited to quote in sealed envelopes for tender containing technical and financial details as per detail provided in **Annexure – A & B**.

The quoted rate shall be inclusive of all taxes and shall remain firm till the finalization of tender. Further **Central Institute of Technology Kokrajhar** is no where responsible for said disposal and it is the responsibility of indenter to deal with all situations and take all necessary approvals, if required.

Sealed tenders super-scribing the name of the work on the envelop along with EMD in the shape of D.D. for an amount of Rs. 5,000/- drawn in favour of "**CIT KOKRAJHAR**" payable at Kokrajhar shall be submitted latest by 1500 hrs. on or before **24.02.2021** which will be opened at 14:30 hrs. on **24.02.2021** in the presence of tenderers/representatives of tenderers, if any.

Your quotation should be in sealed envelope and super scribed with "**Tender for Hiring of Tractor**".

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You are requested to send your sealed bid form/quotation completed in all respect either by courier / post or dropped in the tender box provided at 1<sup>st</sup> Floor of Administrative Building, Establishment Section of **Central Institute of Technology Kokrajhar** on or before by **14:00 Hrs. 24.02.2021**

The tenders will be opened on the same date at Registrar's Conference Room, of the Institute at **14.30** hrs. in presence of the intending bidders.

**Central Institute of Technology Kokrajhar** reserve the right to accept or reject all or any bid/quotation without assigning any reason thereof.

**Other important Terms and conditions:**

1. The Institute will not pay for any fuel charges for the tractor.
2. The Institute will not pay for any maintenance charges of the vehicle.
3. The tractor and hydraulic trolley shall be in good condition and properly covered from the backside of the trolley.
4. The owner/bidder must provide at least 2 (two) nos of manpower for collecting and disposing the waste along with driver.
5. The Institute may hire more tractors also on need basis or on requirement. If more than one tractor is being hired then the tractor will be used on rotations basis.
6. If any permission/approval/liaising required from government agencies for waste disposal outside the premises will be beard by the Indenter.
7. The Institute will not pay any kind of payment in advance.
8. The payment will be made monthly on proper submission of bills on the basis of per trip collection of the waste.
9. The party must collect the waste from the site at least a trip in a day. Trip per day may be increased. If they fail to collect the same the institute will deduct the same amount from the monthly bill as a penalty.
10. The Indenter will be fully responsible for all papers related to the RTO office, about the fitness of tractor and behavior of driver.
11. The tractor will collect waste from different locations from inside and outside of the Campus on daily basis.
12. If any condition arises other than above mentioned terms and conditions, can be considered by mutual understanding between the Indenter and the Institute.
13. The Institute may terminate the contract agreement at any time if the bidders violate any of the rules or unwanted incident.

**Sd/-**  
**Registrar, CIT Kokrajhar**

Enclosure:

- 1) Format for technical and financial bid as **Annexure A & B**

## **Annexure-A**

- Name of Individual/firm:
- Registration No. of vehicle (if any):
- Insurance no. of vehicle (if any):
- Name of Driver of the vehicle:
- Driving License No. of the Driver:
- PAN Card of Individual/firm:

**Note:**

- 1) Please attach photocopies in support of above information.**

## Annexure B

### Format For Quoting Rates

Sl. No	Item Description	Quantity	Rate (Rs.) per trip/per day (Inclusive of all Taxes / Liabilities etc. and Driver & Labours)
1	Tractor with driver	1	
2	Manpower	2	

Signature & seal of the Bidder